

## VACANCY NOTICE

### THIS POST IS PURELY ON THE CONTRACT BASIS.

**PROJECT TITLE:** Applications are invited for filling the post **Data Collector/Enumerators** in the project titled “**Effectiveness of an mHealth Interactive Education and Social Support Intervention for Improving Postnatal Health**”.

<b>POST</b>	<b>Data Collector/Enumerators</b>
<b>NUMBER OF POST</b>	<b>02</b>
<b>DURATION</b>	<b>1 year (Can Be extended)</b>
<b>Salary Range</b>	<b>Rs 35000 - Rs 40,000 per month</b>
<b>Qualifications</b>	<b>Essential:</b> <ul style="list-style-type: none"><li>• Master’s in Public health or equivalent</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• Candidate should have previous experience of handling field, collecting Data and conducting qualitative interviews, preferably in a community-based setting.</li><li>• Candidates should schedule and conduct follow-up visits, interviews, or calls with participants according to the research protocol.</li><li>• Develop and implement strategies to enhance participant retention and minimize dropout rates.</li><li>• Experience conducting research in a rural community.</li><li>• Excellent interpersonal and communication skills.</li><li>• Exceptional attention to detail.</li><li>• Effective written and verbal communication skills.</li><li>• Ability to work collaboratively in a multicultural environment.</li><li>• Flexibility and adaptability to work in dynamic and resource-limited settings.</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Minimum 2 years of experience of handling Field work.</li></ul>
<b>Key Responsibilities</b>	<ul style="list-style-type: none"><li>• Introduce the purpose and data collection process to the members of selected household.</li><li>• Review completed data collection forms for completeness and accuracy; obtain missing or questionable data, as necessary.</li><li>• Effectively and timely reports the field activities to the Research Coordinator.</li></ul> <b>Note:</b> <ul style="list-style-type: none"><li>• <b>Preference will be given to local female candidates.</b></li><li>• Candidate should have sound knowledge of Punjabi (written as well as verbal)</li><li>• Candidate should be comfortable working long hours in a rural field setting</li></ul>

**How to apply:** Interested candidates should email their CV’s (detailed) along with total experience to [mhealthro1pgi@gmail.com](mailto:mhealthro1pgi@gmail.com) having subject titled “Application for the post of **Data Collector/Enumerators** by 28<sup>th</sup> January by 5 pm.

### TERMS AND CONDITIONS:

- This position is temporary only. Employment will terminate immediately upon completion/termination of the project, and neither IIIT Delhi nor the Principal Investigator nor the funding agency is obligated to offer permanent employment.

- Only interview candidates will be contacted or notified. Date, time, and location of the interview will be communicated via email exclusively.
- Under no circumstances will applications received after the vacancy notification deadline be considered.
- There will be no TA/DA given attending the interview.
- This will be a full time Job employment.

### **Working Place**

The work location will be in Punjab, Distt – SAS Nagar with the possibility of remote work depending on project requirements.

### **Principle Signature**